

# Chapel Creek Ranch Residential Community, Inc.

## NOTICE OF ANNUAL MEETING

**October 27<sup>th</sup>, 2025**

**6:30 p.m.**

Dear Chapel Creek Ranch Homeowner,

In accordance with Article 3, Section 3.5 of the Bylaws for Chapel Creek Ranch Residential Community, you are hereby given notice that the Annual Homeowners Meeting is scheduled for **Monday, October 27<sup>th</sup>, 2025 at 6:30pm via MS Teams**. The purpose of this meeting is to conduct normal business of the Association, elect one (1) board member and present information on current affairs of the Association, including a financial overview.

### **Chapel Creek Ranch 2025 Annual Meeting**

Oct. 27, 2025, 6:30 – 7:30 PM (America/Chicago)



To join the meeting: scan the QR Code to download Microsoft Teams or join from your web browser. Enter the Meeting ID and Passcode when prompted.

Meeting ID: 210 171 341 787 6

Passcode: gi62Pw6r

Dial in by Phone: +1 323-694-0227,,730035633#

Phone Conference ID: 730 035 633#

In accordance with Article 3, Section 3.5 of the Bylaws for Chapel Creek Ranch Residential Community, Inc., **you are hereby given notice of the Annual Meeting is given as part of this document.**

This annual meeting will be conducted online and there will be no nominations from the floor for the open board position. Candidates must complete the candidate questionnaire and return to Ryan Smith by noon on October 23<sup>rd</sup>. Voting will be conducted online at [www.chapelcreekranchhoa.com](http://www.chapelcreekranchhoa.com) and you must be registered to vote. Voting will be open for 48 hours and results will be announced by email and posted on the website. There is one vote allowed per household.

A quorum of 10% of members must be present in person or by proxy. If you are unable to attend the meeting, please fill out the online or attached Proxy and return to Ryan Smith at the email below by October 27<sup>th</sup> at noon. The proxy will help meet the quorum requirement.

If you have any questions please contact your association manager, Ryan, at [ryan@legacyswhoa.com](mailto:ryan@legacyswhoa.com) or 214.705.1615, Option 106.

# Chapel Creek Ranch Residential Community, Inc.

## **2025 Annual Meeting Agenda**

### **Chapel Creek Ranch Annual**

Oct 27, 2025, 6:30 – 7:30 PM (America/Chicago)

**meeting link**

- I. Call to order
  - a. Establish quorum
  - b. Proof of notice
  - c. Introductions
- II. Approval of prior meeting minutes
- III. 2025 Financial review
- IV. Election of one (1) board member – voting will be done online
- V. Other new business
- VI. Adjournment

# Chapel Creek Ranch Residential Community, Inc.

**\*\*\*\*\* Important – Do Not Discard \*\*\*\*\***

## 2025 Annual Meeting Proxy

I, the undersigned, being the record Owner of the property identified below, or being the authorized voting representative for the property, hereby revoke any previous proxies and grant to the person, identified below (“my Proxy Holder”) my revocable Proxy as a Member of Chapel Creek Ranch Residential Community, Inc. (the “Association”), at the Annual Meeting of the Association scheduled for October 27<sup>th</sup>, 2025 or as such meeting may be rescheduled, adjourned, or recessed and reconvened. The undersigned appoints:

☐ Board of Director: \_\_\_\_\_ (if no Director is listed, then the proxy will be given to the Board President)

☐ \_\_\_\_\_ [a member (owner) of the Association]

☐ \_\_\_\_\_ **This proxy is for quorum purposes only.**

As the proxy holder of the undersigned, with power of substitution to vote and otherwise represent all the membership interest of the undersigned at the Annual Meeting of the members of the Association, Inc.

### Sign and Date

In order for this Proxy to be valid it must be signed and dated.

Executed this Date (specify date): \_\_\_\_\_

\_\_\_\_\_  
Your Signature-Owner/Member

\_\_\_\_\_  
Your Printed Name-Owner/Member

\_\_\_\_\_  
Property Address

\_\_\_\_\_  
E-mail Address

Where I am present in person and elect to act on my own behalf at said meeting or with respect to a specific act of the Association, such presence or action will supersede and suspend the effectiveness of this proxy. Where I have given my written proxy to another named person dated later than the date hereof, such subsequent proxy will supersede and suspend the effectiveness of this proxy. This form may be mail or e-mailed. Please see information below.

**The deadline to return the proxy is Monday, October 27th, 2025, by noon.  
to Ryan Smith at [Ryan@legacyswhoa.com](mailto:Ryan@legacyswhoa.com) or you may complete online at  
[chapelcreekranchhoa.com](http://chapelcreekranchhoa.com)**

Legacy Southwest Property Management, LLC  
5600 Tennyson Parkway, Ste 270, Plano, TX 75024  
E-mail: [ryan@legacyswhoa.com](mailto:ryan@legacyswhoa.com)

# Chapel Creek Ranch Residential Community, Inc.

## Board of Directors Candidate Questionnaire

Name: \_\_\_\_\_ Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

**Please tell us about yourself:** Include business, Spouse, Children, Hobbies etc.

**Please write past experiences/work** that qualifies you for a position on the Board of Directors.

**Do you have any commitments that will restrict** you from serving (Travel, employment, other meetings)?

By submitting this form and signing below, I acknowledge that if elected to the Board of Directors I accept those responsibilities as described in the Governing Documents of the Association.

Also, I understand that, by Texas State Law, I will be unable to serve on the ACC committee if I, or any member of my household hold a position on the Board of Directors.

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Sign and date

Please return by noon on Thursday, October 23<sup>rd</sup>, 2025,  
To Ryan Smith via email [Ryan@legacyswhoa.com](mailto:Ryan@legacyswhoa.com)

Legacy Southwest Property Management, LLC  
5600 Tennyson Parkway, Ste 270, Plano, TX 75024  
E-mail: [ryan@legacyswhoa.com](mailto:ryan@legacyswhoa.com)