

Chapel Creek Ranch Residential Community, Inc.

NOTICE OF ANNUAL MEETING October 10th, 2024 6:30 p.m.

September 24, 2024

Dear Chapel Creek Ranch Homeowner,

In accordance with Article 3, Section 3.5 of the Bylaws for Chapel Creek Ranch Residential Community, Inc., you are hereby given notice that the Annual Homeowners Meeting is scheduled for **Thursday, October 10th, 2024 at 6:30pm via Go To Meeting**. The purpose of this meeting is to conduct normal business of the Association, elect three (3) board members and present information on current affairs of the Association, including a financial overview.

Chapel Creek Ranch Annual Meeting

Oct 10, 2024, 6:30 – 7:30 PM (America/Chicago)

Please join my meeting from your computer, tablet or smartphone.

<https://meet.goto.com/457081509>

You can also dial in using your phone.

Access Code: 457-081-509

United States: [+1 \(224\) 501-3412](tel:+12245013412)

Get the app now and be ready when your first meeting starts:

<https://meet.goto.com/install>

In accordance with Article 3, Section 3.5 of the Bylaws for Chapel Creek Ranch Residential Community, Inc., **you are hereby given notice of the Annual Meeting is given as part of this document.**

This annual meeting will be conducted online and there will be no nominations from the floor for the three open board positions. Candidates must complete the candidate questionnaire and return to Monte by noon on October 9th. Voting will be conducted online at www.chapelcreekranchhoa.com and you must be registered to vote. Voting will be open for 48 hours and results will be announced by email and posted on the website. There is one vote allowed per household.

A quorum of 10% of members must be present in person or by proxy. If you are unable to attend the meeting, please fill out the attached Proxy and return to Monte via email at monte@legacysouthwestpm.com by October 10th at noon. The proxy will help meet the quorum requirement.

Chapel Creek Ranch Residential Community, Inc.

2024 Annual Meeting Agenda

Chapel Creek Ranch Annual Meeting

Oct 10, 2024, 6:30 – 7:30 PM (America/Chicago)

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- I. Call to order
 - a. Establish quorum
 - b. Proof of notice
 - c. Introductions
- II. Approval of prior meeting minutes
- III. 2024 Financial review
- IV. Election of three (3) board members – The voting will be done online

The candidate with the most votes will serve a 3 year term, the candidate with the second most votes will serve a 2 year term, and the candidate with the third most votes will serve a 1 year term.
- V. Other new business
- VI. Adjournment

Chapel Creek Ranch Residential Community, Inc.

******* Important – Do Not Discard *******

2024 Annual Meeting Proxy

I, the undersigned, being the record Owner of the property identified below, or being the authorized voting representative for the property, hereby revoke any previous proxies and grant to the person, identified below (“my Proxy Holder”) my revocable Proxy as a Member of Chapel Creek Ranch Residential Community, Inc. (the “Association”), at the Annual Meeting of the Association scheduled for October 10th, 2024 or as such meeting may be rescheduled, adjourned, or recessed and reconvened. The undersigned appoints:

Board of Director: _____ (if no Director is listed, then the proxy will be given to the Board President)

_____ [a member (owner) of the Association]

_____ **This proxy is for quorum purposes only.**

As the proxy holder of the undersigned, with power of substitution to vote and otherwise represent all the membership interest of the undersigned at the Annual Meeting of the members of the Association, Inc.

Sign and Date

In order for this Proxy to be valid it must be signed and dated.

Executed this Date (specify date): _____

Your Signature-Owner/Member

Your Printed Name-Owner/Member

Property Address

E-mail Address

Where I am present in person and elect to act on my own behalf at said meeting or with respect to a specific act of the Association, such presence or action will supersede and suspend the effectiveness of this proxy. Where I have given my written proxy to another named person dated later than the date hereof, such subsequent proxy will supersede and suspend the effectiveness of this proxy. This form may be mail or e-mailed. Please see information below.

The deadline to return the proxy is Thursday, October 10th, 2024, by noon to Monte McCaslin at monte@legacysouthwestpm.com

Chapel Creek Ranch Residential Community, Inc.

Board of Directors Candidate Questionnaire

Name: _____ Address: _____

Phone: _____ Email: _____

Please tell us about yourself: Include business, Spouse, Children, Hobbies etc.

Please write past experiences/work that qualifies you for a position on the to serve on to serve on any of the committees listed above.

Do you have any commitments that will restrict you from serving on any committee (Travel, employment, other meetings)?

By submitting this form and signing below, I acknowledge that if elected to the Board of Directors I accept those responsibilities as described in the Governing Documents of the Association.

Also, I understand that, by Texas State Law, I will be unable to serve on the ACC committee if I, or any member of my household hold a position on the Board of Directors.

Sign and date

Please return by noon on Wednesday, October 9th, 2024, to Monte McCaslin via email monte@legacysouthwestpm.com